

EMPLOYMENT APPLICATION

As an equal opportunity employer, Kaskaskia Engineering Group, LLC (KEG) does not discriminate in hiring or in terms and conditions of employment because of an individual's race, creed, color, sex, age, religion, handicap, veteran's status, or natural origin. KEG only hires individuals authorized for employment in the United States.

Position Applying for _____

Schedule Desired: Full Time
 Temporary
 Part time



Kaskaskia
Engineering
Group

_____ Date of Application

PERSONAL INFORMATION

Last Name	First Name	Middle Name	Are you authorized for employment in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No
Present Street Address	City State Zip		How long have you lived there? Years Months
Previous Street Address	City State Zip		How long did you live there? Years Months
Home Phone Number	Social Security Number		If you are under 18, state your age:
Business Phone Number	When will you be available to begin work?		Pay expected:
Have you ever applied for employment with us <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes: Month and year: _____ Location: _____		Will you work overtime if asked: <input type="checkbox"/> Yes <input type="checkbox"/> No

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated (Check one)
High School	Name _____ City State _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
Junior College	Name _____ City State _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
College	Name _____ City State _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
Graduate School	Name _____ City State _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	Name _____ City State _____			<input type="checkbox"/> Yes <input type="checkbox"/> No
Other	Name _____ City State _____			<input type="checkbox"/> Yes <input type="checkbox"/> No

ACADEMIC AND PROFESSIONAL ACTIVITIES AND ACHIEVEMENTS

Academic and professional activities and achievements, awards, publications, or technical-professional societies. Indicate type or name. Exclude organizations which indicate race, creed, color, sex, age, religion, handicap or national origin of its members.	Date Awarded

OTHER SPECIAL SKILLS OR TRAINING

Skills applicable to position applied for

MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS

Exclude those which may disclose your race, color, religion or national origin)

DRIVER'S LICENSE INFORMATION

This information is to facilitate contact in the event of an emergency and is not used in the selection process.

State of Issue	Number	Expiration Date	
_____	_____	_____	

EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any time during the period that you were unemployed by stating the nature of your activities. If you have less than four places of employment, include personal references to be contacted. May we contact your present employer? () Yes () No

Dates	Name and Address of Employer	Position Held and Supervisor	List Major Duties	Wages	Reason for Leaving
From: _____ Mo. Yr. _____	Name _____ Address _____ Phone _____	Your Job Title _____ Supervisor _____	_____ _____ _____ _____	Starting _____ Final _____	_____ _____ _____ _____
From: _____ Mo. Yr. _____	Name _____ Address _____ Phone _____	Your Job Title _____ Supervisor _____	_____ _____ _____ _____	Starting _____ Final _____	_____ _____ _____ _____
From: _____ Mo. Yr. _____	Name _____ Address _____ Phone _____	Your Job Title _____ Supervisor _____	_____ _____ _____ _____	Starting _____ Final _____	_____ _____ _____ _____
From: _____ Mo. Yr. _____	Name _____ Address _____ Phone _____	Your Job Title _____ Supervisor _____	_____ _____ _____ _____	Starting _____ Final _____	_____ _____ _____ _____

MISCELLANEOUS

Is there any additional information involving a change of your name or assumed name that will permit us to check your work record? If yes, please explain.

List names of friends or relatives now employed by our firm.

Have you ever been convicted of a crime? () Yes () No
If yes, please explain:

MILITARY

Did you serve in the U.S. Armed Forces? () Yes () No If yes, What branch?
Describe any training received relevant to the position for which you are applying:

PLEASE READ THIS STATEMENT CAREFULLY

I hereby affirm that the information given by me on the application for employment is complete and accurate. I understand that any falsification or omission will be immediate grounds for dismissal. I authorize a thorough investigation to be made in connection with this application, concerning my character, general reputation, employment and education background, driving record and criminal record, whichever may be applicable. I understand what this investigation may include and I hereby authorize the release of documents and personal interviews with third parties such as prior employers, family members, business associates, financial sources, friends, neighbors, or others. I further understand that I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation.

It is understood that, as a condition of initial or continued employment, I agree to submit to each lawful examinations, medical, substance abuse, or other, as may be required by Kaskaskia Engineering Group, LLC. KEG will pay the reasonable cost of any such examination which may be required.

If I am hired, I agree that my employment and compensation can be terminated with or without cause and without notice, at any time, at the option of KEG or myself.

I have read and affirm as my own the above statements _____
Signature Date